

# “Getting involved on an ICC committee”

There are 7 seven standing committees to the Interagency Coordinating Council: **Program Planning, Personnel Preparation, Membership, Fiscal, Standards, Family Leadership Team and Specialty Services.**

The ICC by-laws require the seven standing committees. Subcommittees are formed by the Chairperson to the Council as necessary to operate under the direction of the standing committee. Task groups are time limited according to their particular task and are formed by the chairperson and the steering committee.

Each committee, subcommittee or task group has at least one chairperson who coordinates and runs the meeting. In addition, a Department of Public Health Staff person is assigned to each committee to offer technical assistance to the committee. The committees are comprised of early intervention service providers, families, and state agency representatives. ***We encourage family participation on all committees in order to keep the committee and its member’s family centered. Family members who attend committee meetings on a regular basis receive a flat rate of \$15.00 per hour including related travel time.*** Reimbursement is processed through Darla Gundler ICC Staff/Director of the Early Intervention Parent Leadership Project of the Department of Public Health and is administered through the Federation for Children with Special Needs.

The committees meet at different locations throughout the state. If you would like more information about meeting location, time, and current topics, please feel free to contact Darla Gundler toll free at **1-877-35-EI-PLP** e-mail **[Darla.Gundler@state.ma.us](mailto:Darla.Gundler@state.ma.us)** or the DPH staff person assigned to the committee you are interested in.

ICC Committee	DPH Staff Person	Phone Number	E-Mail
Program Planning	Patti Fougere	617-624-5975	Patti.fougere@state.ma.us
Fiscal	Steve McCourt	617-624-5954	Steve.mccourt@state.ma.us
Personnel Prep.	Dorrine Sneed Jean Nigro	413-586-7525 978-851-7261	Dorrine.sneed@state.ma.us Jean.nigro@state.ma.us
Standards	Lynne Deschamps Priscilla Samuel	508-792-7880 781-774-6620	Lynne.deschamps@state.ma.us Priscilla.samuel@state.ma.us
Membership	Katee Duffy	508-984-0625	Kr.duffy@state.ma.us
Specialty Services	Tracy Osbahr	413-586-7525	Tracy.osbahr@state.ma.us
Family Leadership Team	Barbara Joyner	978-851-7261	Barbara.joyner@state.ma.us