

**Portfolio Process Review Timeline
April 2009 through September 2010**

Phase I— April 2009

1. Letter from Ron Benham launching CEIS review process, utilizing revised CEIS competency indicators
2. To assemble a Stakeholder Group, DPH will seek a representative from each of the following stakeholder groups: ICC committees; institutions of higher education; MEIC; EI family members; EI service coordinators who have CEIS; and from the Department of Early Education and Care (EEC).

Phase II—June through December 2009

1. Kickoff meeting to review experiences with the last five years of CEIS; what has been learned; what have been the challenges
2. DPH will develop a framework to promote discussion within the Stakeholder Group, based on information from the kickoff meeting
3. DPH and Stakeholder Group will develop the 2009-2010 process to review the CEIS system, which will take place within the following framework:
 - A portfolio will continue to be required for CEIS
 - All of the 2008-2009 revised competency indicators must be demonstrated through the CEIS process
4. Monthly Stakeholder meetings will address how new competencies can best be met in the portfolio, including formal knowledge sources, work samples, and integrated performance tasks (narrative combined with work samples.)

Phase III—January through February 2010

- Internal review of Stakeholders' recommendations by DPH
- DPH shares draft final recommendations with Stakeholder Group

Phase IV—March 1 through April 15, 2010

Public review period

Phase V—April through May, 2010

DPH Internal review of public commentary.

Phase VI—June 2010

Presentation to ICC of public commentary

Phase VII—September 2010

ICC vote